

Fort Dodge Public Library Board of Trustees

Meeting Minutes

June 24, 2024

I. Call to order/Roll Call

President Kelly Hindman called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:33 p.m. on June 24, 2024 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Alexis Powers (staff), Deb Kelleher, James Kramer, Kelly Hindman, and Brittney Hindman (Fort Dodge resident).

II. Approval of Agenda

Schmidt provided a revised agenda adding letter g. GO Bond Monies under New Business. A motion to approve the revised agenda was made by Kelleher, and seconded by Kramer. Motion carried.

III. Approval of Minutes

A motion to approve the May meeting minutes was made by Kramer and seconded by Kelleher. Motion carried.

IV. Comments/Questions from the Public

V. Bills and Financial Reports

- A. Kelleher moved payments in the amount of \$3,488.22 to be approved in the Gift and Memorial Accounts. Kramer seconded. Motion carried.
- B. Kramer moved payments in the amount of \$14,166.64 to be approved in the City Funds Accounts. Kelleher seconded. Motion carried.

VI. Communications/Board Education

VII. Committee Reports

VIII. Directors Report

Technology

- Fort Dodge Fiber will connect the library on June 27th.

Programming

- Summer Reading Programs kicked off June 3rd. The first Tuesday Adventures were well attended. Upcoming Adventures are Bubbles on the Square, ISU Insect Zoo and Feller Express Dinosaurs. Mini golf for teens/adults is being planned for July 25th.

Building

- The art installation out front was tampered with again on June 15th.
- The owl and staff have arrived. A base for the owl is still needed.

Misc.

- Advantage Archives have not had luck contacting the Messenger about digitizing the microfilm. They will send a certified letter explaining their intent to move forward with the project unless they hear back from the Messenger that the publisher is opposed.

Board

- Thank you for your service Kelly Hindman!

IX. Old Business

X. New Business

- A. Election of Officers for FY25-A slate of officers was discussed:
 - President – Merrily Dixon.** Motion moved by Kelleher. Kramer seconded. Motion passed.
 - Vice President – James Kramer.** Motion moved by Kelleher. Hindman seconded. Motion passed.
 - Secretary – Deb Kelleher.** Motion moved by Hindman. Kramer seconded. Motion passed.
- B. Appointment of Liaisons to Other Boards (Friends/Foundation) - It was discussed that Griffith will remain the Friends liaison. Motion moved by Kelleher. Seconded by Kramer. Motion carried. Kramer will become the Foundation liaison. Motion moved by Hindman. Seconded by Kelleher. Motion carried.
- C. Animals in the Library Policy Revision – Minor wording changes. Kelleher moved a motion to approve the revised policy. Seconded by Kramer. Motion carried.
- D. Community Postings Policy Revision (formerly Bulletin Board and Free Materials Distribution) – Major revisions including elimination of references to distributing materials for other organizations and a new name. Kramer moved a motion to approve the revised policy. Seconded by Kelleher. Motion carried.
- E. Programming Policy Revision – Minor wording changes. Kelleher moved a motion to approve the revised policy. Seconded by Kramer. Motion carried.
- F. Tobacco/Nicotine Free Space Policy Revision – Minor wording changes. Kramer moved a motion to approve the revised policy. Seconded by Kelleher. Motion carried.
- G. Go Bond Monies – The library has remaining 2021 GO Bond monies that need spent to prevent interest from being incurred. Schmidt would like to take bids for the steps on the South side of the building, as they are not up to code, and sidewalk/paver replacement in front of the building. If there is any remainder, Schmidt will purchase replacement water fountains for the library lobby area. A motion to approve the bid process was moved by Kelleher and seconded by Kramer. Motion carried.

XI. Adjournment

Kelleher moved a motion to adjourn. Seconded by Kramer. The motion carried. The meeting was adjourned at 4:05 p.m.