

Fort Dodge Public Library Board of Trustees

Meeting Minutes

March 25, 2024

I. Call to order/Determination of Quorum

President Kelly Hindman called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:30 p.m. on March 25, 2024 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Alexis Powers (staff), Kelly Hindman, James Kramer, Sheryl Griffith, Merrily Dixon, and Deb Kelleher.

II. Agenda Approval

A motion to approve the agenda was made by Kelleher and seconded by Griffith. Motion carried.

III. Approval of Minutes

A motion to approve the February meeting minutes was made by Kramer and seconded by Dixon. Motion carried.

IV. Comments/Questions from the Public

V. Bills & Financial Reports

A. Kelleher moved payments in the amount of \$2,004.90 to be approved in the Gift and Memorial Accounts. Dixon seconded. Motion carried.

B. Dixon moved payments in the amount of \$5,954.41 to be approved in the City Funds Accounts. Kelleher seconded. Motion carried.

VI. Communications/Board Education

The Board discussed the education opportunity of Basically Incredible Boards scheduled for April 18th. A registration link was provided in the Director's Report.

VII. Committee Reports

A. Friends – The book store is doing well, and membership is up. It is time to renew memberships. There will be a book signing April 9th, and a Hedda Hopper program April 10th, as well as the Brown Bag Briefings on Thursdays. The Book Sale is April 29th-May 4th.

VIII. Directors Report

Budget

- Schmidt submitted a grant request to the Deardorf Foundation.
- Schmidt will speak to SEI about alternatives to the current Frontier phone line that has increased \$13.00 per month.

Building

- Schmidt is in talks with the caster of the art installation to see about better securing them in the future.

Programming

- Schmidt will have a table at the Facing Autism Awareness Walk on April 6th.
- Mayor Bemrich may read a proclamation for National Library Week, April 7th-13th.
- Schmidt met with Burlington Public Library's Director to find out more information about the process to become sensory inclusive certified through Kulture City.

Employees

- Erika will attend the first day of the PopYS Conference on April 8th.
- The city-wide meeting is April 4th from 8:30 AM to 11:30 AM.
- Schmidt is working on revising all job descriptions.

IX. Old Business

X. New Business

XI. Adjournment

Griffith moved a motion to adjourn. Seconded by Kelleher. The motion carried. The meeting was adjourned at 4:01 p.m.