

**Fort Dodge Public Library
Board of Trustees
Meeting Agenda
Monday, February 26, 2024
Board Room
3:30 p.m.**

- I. Call to Order/Determination of Quorum
- II. Agenda Approval
- III. Approval of Minutes
- IV. Comments/Questions from the Public
- V. Bills & Financial Reports
- VI. Communications/Board Education
 - a. HSB678/HF2242/ILA Capitol Day
- VII. Committee Reports
 - a. FDPL Foundation
- VIII. Director's Report
- IX. Old Business
- X. New Business
- XI. Adjournment

Next Meeting: Monday, March 25, 2024 3:30 p.m.

Fort Dodge Public Library Board of Trustees

Meeting Minutes

January 22, 2024

I. Call to order/Roll Call

Vice-President Merrily Dixon called to order the regular meeting of the Fort Dodge Public Library Board of Trustees at 3:39 p.m. on January 22, 2024 at the Fort Dodge Public Library.

The following persons were present: Rita Schmidt (Director), Alexis Powers (staff), Merrily Dixon, Kelly Hindman (by phone), and Deb Kelleher.

II. Approval of Agenda

A motion to approve the agenda was made by Kelleher and seconded by Dixon. Motion carried.

III. Approval of Minutes

A motion to approve the December meeting minutes was made by Kelleher and seconded by Dixon. Motion carried.

IV. Comments/Questions from the Public

V. Bills and Financial Reports

A. Kelleher moved payments in the amount of \$940.07 to be approved in the Gift and Memorial Accounts. Dixon seconded. Motion carried.

B. Kelleher moved payments in the amount of \$9,443.85 to be approved in the City Funds Accounts. Dixon seconded. Motion carried.

VI. Communications/Board Education

VII. Committee Reports

VIII. Directors Report

Budget

- The FY25 budget presentation is tonight at 5 PM.
- The city council will be considering a utility franchise fee. This will be used to help offset tax revenue decreases that are now allocated to fund “quality of life” departments like the library.
- Schmidt hopes to have E-rate form 471 filed by February 1st.

Programming

- Schmidt will hold adult coloring at St. Olaf Church on January 29th.
- Erika is collaborating with the Green Dragon Bookshop on a puzzle competition January 27th.
- Storytime registration kicks off January 25th.

Building

- C.H. McGuinness serviced the boilers this month. It is recommended every two years.

Employee News

- Jessica, the Library Assistant II in the Children’s Department had her baby. They are both doing well.

- The library's part-time Library Assistant I, Savannah, resigned in late December. She has taken a full-time position elsewhere.

IX. Old Business

X. New Business

- A. Strategic Plan Discussion – 4 options were discussed for revising/creating a plan for the next five years. Options include:
- Revision of existing plan - can revisit goals and objectives not met and add additional goals/objectives that may have grown out of response to/changes in services due to impact of COVID
 - Strategic Planning for Results model created by the Public Library Association - involves a three-hour focus group meeting of community members facilitated by Maryann.
 - Variation on Strategic Planning for Results model – Focus group of community members created and then interviewed by phone by Maryann
 - Utilization of existing/new community surveys and demographic data – method used in the creation of our current plan

XI. Adjournment

Hindman moved a motion to adjourn. Seconded by Dixon. The motion carried. The meeting was adjourned at 3:54 p.m.

**FDPL Memorial Account
Ending February 29, 2024**

| Accounts | Beginning Balance | February Income | February Expense | YTD Expense | Remaining Balance | % Expended |
|-------------------------------|------------------------------|----------------------------|-----------------------------|------------------------|------------------------------|-----------------------|
| Children's Programming | 5,168.28 | 28.61 | 1,197.72 | 7,041.21 | 3,393.63 | 67% |
| Adult Programing | 370.38 | | 11.98 | 368.17 | 107.11 | 77% |
| YA Programming | 1,481.74 | | | 466.37 | 1,015.37 | 31% |
| Magazine/Newspapers | 2,981.98 | | | 5,996.56 | 3,485.42 | 63% |
| General Donations & Gifts | 3,196.63 | 40.00 | 510.38 | 2,525.57 | 3,617.64 | 41% |
| Donation Box | 3,751.57 | 69.25 | | 133.38 | 3,818.58 | 3% |
| Vend Print | 10,213.82 | 25.95 | | 1,300.44 | 10,611.69 | 11% |
| Meeting Room | 2,789.36 | | | - | 2,789.36 | 0% |
| Lost & Paid/Processing Fees | 1,796.27 | 192.03 | 144.38 | 1,101.35 | 2,027.33 | 35% |
| Interlibrary Loan | 3,956.19 | | | 18.00 | 3,956.19 | 0% |
| Library Cards | 331.55 | 12.00 | | - | 383.55 | 0% |
| Administrative Programming | 245.16 | | | - | 449.86 | 0% |
| Ann Smeltzer Charitable Trust | 2,937.09 | | 2,280.80 | 2,883.57 | 6,053.52 | 32% |
| Maxine Hillesland Trust | 39,153.76 | | | 20,880.27 | 43,888.79 | 32% |
| Shiny Top Adult Programming | 44.74 | | | 44.74 | - | 100% |
| Dolores Schermer Estate | 10,492.42 | | | - | 10,492.42 | 0% |
| | 88,910.94 | 367.84 | 4,145.26 | 42,759.63 | 96,090.46 | 31% |
| Scharfenberg Monies | 701,102.77 | | | - | 701,102.77 | 0% |

Fort Dodge Public Library
Gift Memorial - Checks for Approval

| <u>Check #</u> | <u>Date</u> | <u>Vendor</u> | <u>Vendor#</u> | <u>Line Item</u> | <u>Amount</u> | <u>Line Item</u> |
|----------------|-------------|--|----------------|------------------|---------------|---|
| 4888 | 2/21/2024 | WellsFargoVisa# 4968,4138 ch open house supplies, adult prg | 070440 | 6419 | \$ 1,209.70 | \$11.98 Adult Prg (Friends) \$1197.72 Ch Prg (Friends) |
| 4889 | 2/26/2024 | Amazon Capital Services patron chairs x 4 | 002348 | 6419 | \$ 777.92 | Smeltzer |
| 4890 | 2/26/2024 | Center Point Large Print LP gift books | 016050 | 6419 | \$ 48.54 | general gifts |
| 4891 | 2/26/2024 | Cengage Learning/Gale LP book kit | 001693 | 6419 | \$ 643.30 | Smeltzer |
| 4892 | 2/26/2024 | Ingram gifts/memorials, L&P, book kit | 056900 | 6419 | \$ 1,465.80 | \$461.84 general gifts, \$859.58 Smeltzer \$144.38 L&P |
| total | | | | | \$ 4,145.26 | |

Accounts Payable Invoice Report

G/L Date Range 02/01/24 - 02/29/24
 Report By Vendor - Invoice
 Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount | |
|--|---|--------|-------------|--------------|------------|------------|--|--------------|--------------------|------------|
| Vendor 130160 - 365 MECHANICAL | | | | | | | | | | |
| 3122 | drill 4 holes out sidewall for boiler vents | Edit | | 02/07/2024 | 02/27/2024 | 02/26/2024 | | | 3,628.00 | |
| 3126 | inspect boiler issues & repair | Edit | | 02/07/2024 | 02/27/2024 | 02/26/2024 | | | 2,985.10 | |
| | | | | | | | Vendor 130160 - 365 MECHANICAL Totals | Invoices | 2 | \$6,613.10 |
| Vendor 747 - ACCESS SYSTEMS | | | | | | | | | | |
| 35910570 | copier lease | Edit | | 02/09/2024 | 02/27/2024 | 02/26/2024 | | | 308.82 | |
| | | | | | | | Vendor 747 - ACCESS SYSTEMS Totals | Invoices | 1 | \$308.82 |
| Vendor 2348 - AMAZON CAPITAL SERVICES | | | | | | | | | | |
| 1XWX-DVCT-DFJV | misc office supp | Edit | | 01/29/2024 | 02/27/2024 | 02/26/2024 | | | 30.45 | |
| 111J-RJTT-611W | DVDs | Edit | | 02/05/2024 | 02/27/2024 | 02/26/2024 | | | 66.92 | |
| 1VW3-VN6G-NGNH | misc office supp, dvds | Edit | | 02/19/2024 | 02/27/2024 | 02/26/2024 | | | 132.22 | |
| | | | | | | | Vendor 2348 - AMAZON CAPITAL SERVICES Totals | Invoices | 3 | \$229.59 |
| Vendor 1162 - BLACKSTONE PUBLISHING | | | | | | | | | | |
| 2139090 | audio books | Edit | | 01/30/2024 | 02/27/2024 | 02/26/2024 | | | 173.57 | |
| 2139490 | audio books | Edit | | 02/01/2024 | 02/27/2024 | 02/26/2024 | | | 150.36 | |
| | | | | | | | Vendor 1162 - BLACKSTONE PUBLISHING Totals | Invoices | 2 | \$323.93 |
| Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC | | | | | | | | | | |
| 01005570 | misc bldg supp | Edit | | 01/29/2024 | 02/27/2024 | 02/26/2024 | | | 414.00 | |
| 01006405 | repair sweeper | Edit | | 02/16/2024 | 02/27/2024 | 02/26/2024 | | | 143.00 | |
| | | | | | | | Vendor 16150 - CENTRAL IOWA DISTRIBUTING, INC Totals | Invoices | 2 | \$557.00 |
| Vendor 23200 - DANIEL TIRE CO. | | | | | | | | | | |
| 287812 | replacement tire for cart | Edit | | 02/08/2024 | 02/27/2024 | 02/26/2024 | | | 140.00 | |
| | | | | | | | Vendor 23200 - DANIEL TIRE CO. Totals | Invoices | 1 | \$140.00 |
| Vendor 40455 - FRONTIER COMMUNICATIONS | | | | | | | | | | |
| 20724 | line charge | Edit | | 02/07/2024 | 02/27/2024 | 02/26/2024 | | | 60.64 | |
| | | | | | | | Vendor 40455 - FRONTIER COMMUNICATIONS Totals | Invoices | 1 | \$60.64 |
| Vendor 52495 - IOWA COMMUNICATIONS NETWORK | | | | | | | | | | |
| 689263 LIB | internet services | Edit | | 02/06/2024 | 02/27/2024 | 02/26/2024 | | | 249.90 | |
| | | | | | | | Vendor 52495 - IOWA COMMUNICATIONS NETWORK Totals | Invoices | 1 | \$249.90 |
| Vendor 72499 - MENARDS INC | | | | | | | | | | |
| 05690 | light switch | Edit | | 02/01/2024 | 02/27/2024 | 02/26/2024 | | | 2.48 | |
| | | | | | | | Vendor 72499 - MENARDS INC Totals | Invoices | 1 | \$2.48 |
| Vendor 73975 - MID-AMERICAN ENERGY | | | | | | | | | | |
| 549648413 | electricity charges | Edit | | 02/13/2024 | 02/27/2024 | 02/26/2024 | | | 2,246.65 | |
| | | | | | | | Vendor 73975 - MID-AMERICAN ENERGY Totals | Invoices | 1 | \$2,246.65 |
| Vendor 88000 - PITNEY BOWES, INC. | | | | | | | | | | |
| 1024834977 | quarterly postage meter charges | Edit | | 02/19/2024 | 02/27/2024 | 02/26/2024 | | | 77.40 | |
| | | | | | | | Vendor 88000 - PITNEY BOWES, INC. Totals | Invoices | 1 | \$77.40 |
| Vendor 88500 - PLUMB SUPPLY | | | | | | | | | | |
| S100225335.001 | filters 24x24x2 | Edit | | 02/01/2024 | 02/27/2024 | 02/26/2024 | | | 182.08 | |
| | | | | | | | Vendor 88500 - PLUMB SUPPLY Totals | Invoices | 1 | \$182.08 |

Accounts Payable Invoice Report

G/L Date Range 02/01/24 - 02/29/24
 Report By Vendor - Invoice
 Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount |
|---|------------------------------------|--------|--|--------------|------------|------------|---------------|--------------|---------------------------|
| Vendor 92060 - RESERVE ACCOUNT | | | | | | | | | |
| PBPOST022024 | prepaid postage | Edit | | 02/12/2024 | 02/27/2024 | 02/26/2024 | | | 1,000.00 |
| | | | Vendor 92060 - RESERVE ACCOUNT Totals | | | Invoices | 1 | | <u>\$1,000.00</u> |
| Vendor 92650 - RILEY-ARMSTRONG PLBG & HTG INC | | | | | | | | | |
| 228587 | salt for softener | Edit | | 01/17/2024 | 02/27/2024 | 02/26/2024 | | | 216.40 |
| | | | Vendor 92650 - RILEY-ARMSTRONG PLBG & HTG INC Totals | | | Invoices | 1 | | <u>\$216.40</u> |
| Vendor 96432 - SECURITY EQUIPMENT, INC | | | | | | | | | |
| 834865 | annual agreement, quarterly charge | Edit | | 01/16/2024 | 02/27/2024 | 02/26/2024 | | | 757.68 |
| | | | Vendor 96432 - SECURITY EQUIPMENT, INC Totals | | | Invoices | 1 | | <u>\$757.68</u> |
| Vendor 130427 - UNITYPOINT HEALTH AT WORK-FORT DODGE | | | | | | | | | |
| 213371 LIB | Shivers employment physical | Edit | | 01/29/2024 | 02/27/2024 | 02/26/2024 | | | 362.46 |
| | | | Vendor 130427 - UNITYPOINT HEALTH AT WORK-FORT DODGE Totals | | | Invoices | 1 | | <u>\$362.46</u> |
| Vendor 2253 - WOODRIVER ENERGY LLC | | | | | | | | | |
| 381218 | #6323 | Edit | | 02/15/2024 | 02/27/2024 | 02/26/2024 | | | 949.90 |
| | | | Vendor 2253 - WOODRIVER ENERGY LLC Totals | | | Invoices | 1 | | <u>\$949.90</u> |
| | | | Grand Totals | | | Invoices | 22 | | <u><u>\$14,278.03</u></u> |

Director's Report – February 2024

Budget

- I haven't heard anything more about our budget request for FY25. If the proposed franchise fees are approved by the city council on Monday, February 26th we will have a much better idea of what monies will be available to help balance the general fund for next fiscal year. If it fails, or a petition to force a referendum vote is successful, I have no doubt we will be asked to look for ways to trim our budget for FY25.
- I successfully filed our E-rate form 471 on Tuesday, January 23rd. I did choose to sign a five-year contract with Fort Dodge Fiber as their monthly rate was the best (\$550.00 per month before discount/\$110.00 per month after discount). A five-year contract not only ensures that our rate won't change, it also streamlines the filing process for the next four years.

Programming

- We are playing host to another speed puzzle competition on Saturday, March 9th. If a team is unable to afford the registration fee, the Library will pay for their puzzle.
- Wednesday morning storytimes kicked off January 31st. Registration for Thursday afternoon storytimes was slow so they didn't start until February 15th. Attendance has been good and I enjoyed the week I did it while Laurie was on vacation.
- The puzzle swap on Saturday, February 17th was successful. We had 46 puzzles available and 10 people participate. Left over puzzles were given to the Friends for sale in the book store.
- The Children's Department Spring Open House is scheduled for Wednesday, March 20th from 3:45 p.m. – 5:00 p.m.
- All of the Tuesday Adventures for this summer have been booked.
- We have purchased 7 new book club kits for check out and they should be ready in the next few months.

Building

- Our annual boiler inspection is scheduled for February 28th. I don't anticipate any problems.
- We purchased a new vacuum for groups who need one when using the large meeting room.
- I purchased an additional four matching grey chairs for the reading area back by the windows on the west. The armless ones we purchased used several years ago from another library are very heavy, difficult for staff to move when needed, and really looking tough these days. The three armless chairs in the young adult area by the windows on the north are in better shape so they will stay for now.
- Someone vandalized the art piece out front again. This time they stole the owl off the stack of books and some of the books. I am still reviewing video camera footage to figure out when it was stolen (sometime between the afternoon of February 17th and February 20th). I will file a police report once I have time/date and possible suspects.

Employee News

- I hired TeKierra Shivers to fill the open part-time position we had when Savannah Benson resigned in late December. TeKierra started on Monday, February 12th. She previously worked in the medical field and was looking for a change of pace. We are excited to have her working with us and I think she will be a good fit.
- Alexis, Abbey, and Erika will be attending a webinar on advanced Canva strategies in early March. It is specifically geared to municipal governments and will hopefully provide them with some new tips and techniques to help them with our marketing efforts.
- This month I attended a four-hour long webinar series on safety and security issues in libraries sponsored by Library Journal. The different sessions explored practical ways management can help create safer libraries by supporting mental health issues, building community partnerships, managing communications during a crisis/incident, and supporting frontline staff. While some of the ideas presented aren't applicable or possible in a smaller public library like ours, it was a very educational afternoon.

Fort Dodge Public Library – January 2024

Circulation

2024: 5,512

2023: 5,501

Gate Count

2024: 3,853

2023: 3,729

Internet Computers Use

Total Number of Logins: 358

Total Time Used: 10 days 14 hours 29 minutes

Average Time Used: 43 minutes

Public WiFi Use

Number of Unique Users: 22

Total Time Used: 27 hours 30 minutes

Total Session Count: 41

Avg. Session Time: 40 minutes

Library Programs - Adults

Number of Programs: 5 (+2 Adult Coloring sessions cancelled – weather)

Total Participation: 41

Library Programs - Teens

Number of Programs: 1

Total Participation: 1

Library Programs - Children

Number of Programs: 5

Total Participation: 707

Adventure Pass Use

Total Number of Passes Borrowed: 8

Blank Park Zoo: 1; Des Moines Botanical Gardens: 1; Des Moines Children's Museum: 3;

Reiman Gardens: 0; Science Center of Des Moines: 3

Hoopla Usage

New Patrons: 7

Avg. Circs/Patron: 5

Unique Patrons: 131

Avg. Circ Price: \$2.25

Circulations: 654

Amount Spent: \$1,511.79

ScanEZ Usage

Total Number of Pages: 1,588

Total Number of Jobs: 263

Scan to Copy: 1,176 pages (\$128.45)

Scan to Fax: 114 pages (\$27.25)

Scan to Email: 262 pages (no charge)

Scan to USB: 36 (no charge)

Total Payments: \$155.70

Ending February 28, 2024

FDPL Foundation Fund

| | YTD Budget | February Expense | YTD Expense | Beginning Balance | Remaining Balance | % Expended |
|----------------------------|-----------------------|-----------------------------|------------------------|------------------------------|------------------------------|-----------------------|
| Accounts | | | | | | |
| 228 Advertising | 7,552.77 | 125.00 | | 6,307.77 | 6,182.77 | 18% |
| 248 Adult Programming | 11,916.51 | 83.45 | | 10,448.14 | 10,364.69 | 13% |
| ___Young Adult Programming | 3,000.00 | | | 3,000.00 | 3,000.00 | 0% |
| 260 Technology | 70,700.63 | | | 39,884.05 | 39,884.05 | 44% |
| 268 Audio/Visual Materials | 16,122.83 | | | 15,275.19 | 15,275.19 | 5% |
| 278 Staff Development | 5,932.45 | 970.44 | | 4,874.78 | 3,904.34 | 34% |
| 301 Building Supplies | 7,784.16 | 34.00 | | 1,901.80 | 1,867.80 | 76% |
| 321 Operating Supplies | 2,223.32 | | | 1,330.42 | 1,330.42 | 40% |
| 610 Adult Materials | 71,724.70 | 2,767.86 | | 64,400.46 | 61,632.60 | 14% |
| 620 Children Materials | 29,572.14 | 1,082.85 | | 29,572.14 | 28,489.29 | 4% |
| 640 Young Adult Materials | 19,734.94 | 199.98 | | 18,814.35 | 18,614.37 | 6% |
| Fawkes Monies | 31,192.11 | 265.13 | | 26,198.61 | 25,933.48 | 17% |
| | 277,456.56 | 5,528.71 | - | 222,007.71 | 216,479.00 | 22% |

FDPL-F Deardorf

| | YTD Budget | February Expense | YTD Expense | Beginning Balance | Remaining Balance | % Expended |
|---------------------------------------|-----------------------|-----------------------------|------------------------|------------------------------|------------------------------|-----------------------|
| Accounts | | | | | | |
| ___Technology/Non-Print | 12,500.00 | | | 12,500.00 | 12,500.00 | 0% |
| 510 Adult Materials | 20,004.19 | 1,945.86 | | 2,534.29 | 588.43 | 97% |
| 520 Children's Materials | 10,000.00 | | | 4,314.18 | 4,314.18 | 57% |
| 540 Young Adult Materials | 5,030.48 | 218.45 | | 1,411.41 | 1,192.96 | 76% |
| 568 Adult Audio/Visual Materials | 43,576.39 | 124.11 | | 41,477.54 | 41,353.43 | 5% |
| 570 Childrens' Audio/Visual Materials | 18,195.34 | | | 7,494.62 | 7,494.62 | 59% |
| Children's Department Enhancement | 1,540.07 | | | 1,540.07 | 1,540.07 | 0% |
| Public Access Computers | 312.12 | | | 312.12 | 312.12 | 0% |
| Games Programs Project | 30.58 | | | 30.58 | 30.58 | 0% |
| FD Writers' Workshop | 4,587.96 | | | 1,823.30 | 1,823.30 | 60% |
| Public Art Monies | 9,489.66 | | | 9,489.66 | 9,489.66 | 0% |
| | 125,266.79 | 2,288.42 | - | 82,927.77 | 80,639.35 | 36% |

FDPL-F AXY Fdn Grant

| | YTD Budget | February Expense | YTD Expense | Beginning Balance | Remaining Balance | % Expended |
|-----------------|-----------------------|-----------------------------|------------------------|------------------------------|------------------------------|-----------------------|
| Accounts | | | | | | |
| 670 AXY Grant | 4,657.46 | | - | 4,657.46 | 4,657.46 | 0% |
| | 4,657.46 | - | - | 4,657.46 | 4,657.46 | 0% |

GENERAL FUND

| | Budget | MTD | YTD | % Received |
|--|----------------|---------------|----------------|-------------------|
| Revenues | 886,697 | 21,986 | 493,174 | 55.62% |
| GENERAL REVENUES | | | | |
| (41005) PROPERTY TAX, PUBLIC LIBRARY | 521,425 | 4,511 | 285,004 | 54.66% |
| (43915) WEBSTER CO- LIBRARY | 142,000 | 0 | 71,415 | 50.29% |
| (44810) LIBRARY CHARGES, FEES | 4,000 | 336 | 3,768 | 94.21% |
| (45020) LIBRARY FINES, FORFEITURES | 2,000 | 139 | 943 | 47.17% |
| (46010) INTEREST - LIBRARY | 1,500 | 988 | 5,546 | 369.73% |
| (49110) LIBRARY EMPL BENEFITS REIMB | 215,772 | 16,012 | 126,498 | 58.63% |
| | Budget | MTD | YTD | % Expended |
| Expenses | 886,697 | 66,851 | 490,705 | 55.34% |
| PERSONNEL SERVICES | | | | |
| (6100) ALL PERSONAL SERV | 568,125 | 41,722 | 310,110 | 54.58% |
| (6129) FICA CONTRIB | 35,225 | 2,517 | 19,377 | 55.01% |
| (6130) MEDICARE CONTRIBUTION | 8,238 | 589 | 4,532 | 55.01% |
| (6131) CITY CONTRIB FOR IPERS | 53,632 | 3,884 | 29,814 | 55.59% |
| (6137) GROUP INSURANCE | 118,677 | 9,023 | 65,295 | 55.02% |
| CONTRACTUAL SUPPLIES & SVCS | | | | |
| (6207) PROFESSIONAL FEES | 750 | 0 | 842 | 112.24% |
| (6249) POSTAGE | 3,000 | 0 | 0 | 0.00% |
| (6251) FREIGHT | 150 | 0 | 30 | 20.00% |
| (6259) MAINTENANCE CONTRACTS | 24,000 | 3,966 | 19,410 | 80.87% |
| (6264) EQUIPMENT-REPAIR/MAINTENANCE | 10,000 | 915 | 1,759 | 17.59% |
| (6268) INTERNET SERVICES | 3,600 | 250 | 1,499 | 41.65% |
| (6271) TELEPHONE SERVICE | 800 | 61 | 423 | 52.87% |
| (6277) TRAVEL MEALS LODGING | 0 | 104 | 104 | |
| (6281) GAS/ELECTRICITY COMBINED | 48,000 | 3,450 | 32,291 | 67.27% |
| COMMODITIES | | | | |
| (6301) BUILDING SUPPLIES | 7,500 | 149 | 2,809 | 37.45% |
| (6321) OPERATING/VEHICLE SUPPLIES | 5,000 | 223 | 2,410 | 48.20% |

| CAPITAL PROJECTS | Budget | MTD | YTD | % Expended/Received |
|---------------------------------------|---------------|------------|------------|----------------------------|
| BUILDING FUND | | | | |
| Revenues | | | | |
| (46110) GO BOND, LIBRARY CONSTRUCTION | | 0 | 0 | |
| Expenses | | | | |
| (6431) BUILDING RENOVATION | 36,693 | - | 0 | 0.00% |
| PUBLIC LIBRARY STATE GRANT | | | | |
| Revenues | | | | |
| (43377) STATE GRANT, PUBLIC LIBRARY | 3,000 | 0 | 3,349 | 111.63% |
| Expenses | | | | |
| (6480) BOOKS, ADULT | 3,000 | 0 | 0 | 0.00% |
| ENRICH IOWA FUNDS | | | | |
| Revenues | | | | |
| (43379) ENRICH IOWA GRANT | 6,500 | 0 | 7,692 | 118.33% |
| Expenses | | | | |
| (6480) BOOKS, ADULT | 6,500 | 326 | 2,704 | 41.60% |